

Holton Parish Council

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 12th November 2025 at 7.30pm.

Elaine Day Clerk to Parish council
clerk@holtonparishcouncil.gov.uk

AGENDA

1. Chair's welcome and note of any apologies submitted.
2. Public Forum – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. To receive members' declaration of interest.
4. Members' requests for dispensation to vote.
5. Minutes of previous meetings.
To approve as a true and accurate record of the minutes of the meeting dated 10/09/2025 and planning meeting held on 06/10/2025.
6. (i) County Cllr. A Dunning's report.
(ii) District Cllrs. Report.
(iii) Clerk Report.
7. Items carried forward from previous meetings: (i) Replacement speed warning signs – update.
8. Silt build up in ditch, Lodge Road, Holton.
9. Local Plan Call for Sites.
10. Review of Internal Control Procedures- Report to Council.
11. Reviewing Parish Council Policies. Bio-diversity policy & Fly posting policy.
12. Planning: (i) None.
(ii) Planning correspondence post agenda and pre-meeting.
13. Correspondence: (i) Request from Holton Pits CIC to cover the cost of their Public Liability Insurance. Cost £617.01. (ii) Request from The PCC St Peter for a donation/grant to help with the setting up costs of Champing (Church Camping). (iii) Letter of thanks from SARS for our donation. (iv) Letter of thanks from The Halesworth Airfield Museum for our donation. (v) Letter for thanks from the Halesworth & District Museum. (vi) Receipt and letter of thanks received from The Royal British Legion Poppy Appeal for donation.
14. RFO Report, bank reconciliation. List of cheques for approval and signature.
15. Date of next meeting 14/01/2026.