

Holton Parish Council

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 12th March 2025 at 7.30pm.

Elaine Day Clerk to Parish council
clerk@holtonparishcouncil.gov.uk

AGENDA

1. Chair's welcome and note of any apologies submitted.
2. Public Forum – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. To receive members' declaration of interest.
4. Members' requests for dispensation to vote.
5. Minutes of previous meetings.
To approve as a true and accurate record of the minutes of the meeting dated 08.01.2025.
6. (i) County Cllr. A Dunning's report.
(ii) District Cllrs. Report.
(iii) Clerk Report.
7. Items carried forward from previous meetings: (i) Donations Policy 2025/2026.
8. INTERNAL CONTROL STATEMENT FOR YEAR ENDING 31ST March 2025 – For Approval and adoption.
9. Internal Audit - Approval of letter of engagement and confirmation of appointment of SALC as internal auditor for the period 1st April 2024 – 31st March 2025.
10. Co-option to fill Parish Councillor Vacancy.
11. Amended instructions for Parish Councils regarding Holiday Pay.
12. Risk assessment report from clerk. (Summary)
13. Planning: (i) DC/25/0623/TCA - 1no. Beech (T1 on plan) – Fell, 1no. Birch (T2 on plan) - Fell
2no. Sycamore (T3 & T4 on plan) – Fell 1no. Prunus (T5 On plan) – Fell 1no. Ash (T6 on plan) – Fell. The White House, The Street, Holton, Halesworth, Suffolk IP19 8PN
– To ratify decision.
(ii) DC/25/0608/VOC - DC/25/0608/VOC - Variation of Condition 2 of DC/23/0833/FUL - Dwelling, cartlodge and new access - Adjustment to eaves and ridge height.
Bembridge Lodge, Upper Holton, Holton, Halesworth, Suffolk IP19 8QP
(iii) DC/25/0775/TCA - 1no. Beech (1 on plan) – Fell, 3no. Conifer (2, 3 & 4 on plan) - Fell
1no. Beech (5 on plan) - Reduce crown by 25%
The Old Rectory, Beccles Road, Holton, Halesworth, Suffolk IP19 8NG

- (iv) TPO/191/20025 – 6 The Street, Holton, Suffolk IP19 8PH. Issued.**
 - (v) Planning correspondence post agenda and pre-meeting**
- 14. Correspondence: (i) Letter of thanks from East Anglian Air Ambulance for donation.**
 - (ii) Reply received from Anglian Water Customer Services re request for information.**
 - (iii) Request from Holton Pits CIC for a donation to cover the cost of the Public Liability Insurance for the pits.**
 - 15. RFO Report, bank reconciliation. List of cheques for approval and signature.**
 - 16. Agree date of Annual Parish Meeting.**
 - 17. Date of next meeting 14/05/2025.**