

HOLTON PARISH COUNCIL

Clerk Elaine Day

edayhpc@gmail.com

Minutes of the Meeting of the Parish Council held in Holton Village Hall at 7.30pm on Wednesday 6th July 2022.

Present: Cllr. R Day (Chair), Cllr. G Cackett, Cllr. N Kerridge, Cllr. J Mendham, District Cllr. T Goldson and Elaine Day Clerk.

1. Chairman welcomed all to meeting. Apologies received and accepted on behalf of Cllr Stevenson, Cllr. Knevett and Cllr. Rolph.
2. **Public Forum:** No members of the public attended.
3. No declaration of interest.
4. No requests for dispensation to vote.
5. The minutes to the meeting dated 11/05/2022 were proposed for acceptance and signature by Cllr. Mendham and seconded by Cllr. Kerridge. All voted in agreement.
6. **REPORTS:**
 - (i) County Cllr. Dunning – No report.
 - (ii) District Cllr. Goldson – Copy of the report available from clerk
 - (iii) Clerk report -
Complaint received regarding path along the Southwold Road heading to Blyford, over hanging weeds. This was reported to East Suffolk Council who confirmed this is on the schedule to be cleared late June early July.
Fault to the under 5 play equipment has now been repaired free of charge as it was found to be of faulty design.
All other matters covered within agenda.
 - (iv) Lorry watch – Clerk provided summary of most recent report pre meeting. A copy available from clerk.
7. **Items carried forward from previous meetings:** There were no items carried forward from
8. **Jubilee Celebrations:** Clerk was requested to write to organisers of the events at the Village Hall in appreciation of their efforts in making a success of the weekend.
9. **Internal Audit Report:** Key learning points had been circulated pre meeting and summarised. These were noted, agreed and will be actioned.
10. **Holton School Clock repair:** The School Clock has again failed and cost of repair will be £750.00 (net). It was decided to carry the matter forward to next meeting in order to investigate Parish Councils obligations in this matter given that significant costs are being incurred. (Cllr. Kerridge to report at next meeting) Possible CIL money to be allocated.
11. **Planning:**
 - (i) DC/22/2128/FUL – Extended playroom to front with new roof over playroom and garage. 10 St Peters Path, Holton, Halesworth, Suffolk IP19 8NB – Decision to support ratified.
 - (ii) **No further planning correspondence post agenda pre meeting.**
12. **Correspondence:**
 - (i) Request for nominations for new road name for the new development off Pine Close, Holton. Clerk to advise that preference would be to include “Jubilee” within the name.
 - (ii) Initial enquires were received as to whether Parish Council would support funding/part funding of a beacon within village for use in future celebrations and

whether the Parish Council would consider supporting the funding costs of replacement drainage/sewage system at the Village Hall.

13. RFO Report, bank reconciliation.

List of cheques for approval and signature:

Bank balances are C/A £37,798.92 and S/A £40.75 prior to the issue of cheques totalling £1,708.52 as below. Bank accounts have been reconciled and are available for councillor audit.

	Amount	VAT element
Michlmayr Clock & Watchmakers (Village clock maintenance)	£246.00	£41.00
Staff Costs Salary (May 2022)	£439.43	
Kompan Ltd (Operational inspection Holton Play)	£147.60	£24.60
SALC (Annual Internal Audit)	£298.80	£49.80
Staff Costs Salary (June 2022)	£439.23	
HMRC	£104.40	
Elaine Day (Expenditure reimbursement)	£33.06	
Total	----- £1,708.52 -----	----- £115.40 -----

Report proposed for acceptance by Cllr. Cackett, seconded by Cllr. Mendham and unanimously supported.

14. Date of next meeting 14/09/2022.

Meeting closed 8.15pm