

## **Holton Parish Council**

### **NOTICE OF MEETING**

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 9<sup>th</sup> March 2022 at 7.30pm.

Elaine Day Clerk to Parish council  
[edayhpc@gmail.com](mailto:edayhpc@gmail.com)

### **AGENDA**

1. Chair's welcome and note of any apologies submitted.
2. Public Forum – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. To receive members' declaration of interest.
4. Members' requests for dispensation to vote.
5. Minutes of previous meetings.  
To approve as a true and accurate record of the minutes of the meeting dated 12/01/2022.
6. Reports:
  - (i) County Cllr. Dunning's report.
  - (ii) District Cllr. Report.
  - (iii) Clerk Report.
7. Items carried forward from previous meetings: Jubilee tree.
8. Community bus sponsorship.
9. VAS: Collecting data.
10. Risk Assessments and findings.
11. Internal control review and outcomes.
12. Planning:
  - (i) None.
  - (ii) Planning correspondence post agenda and pre-meeting.
13. Correspondence: Thank you letter from SARS for donation.
14. RFO Report, bank reconciliation and Qtr. 3 expenditure v budget.  
List of cheques for approval and signature.
15. Date of next meeting 11/05/2022, date of Annual Parish Meeting and Annual General Meeting of Council to be arranged.