

HOLTON PARISH COUNCIL

NOTICE OF MEETING

The Annual Meeting of the Parish Council
will be held on
Wednesday 11th May 2022 at 7.30pm
Holton and Blyford Village Hall

Elaine Day, Clerk to Parish Council
edayhpc@gmail.com

AGENDA

1. Election of
 - Chair.
 - Vice Chair.
2. Chairman's welcome and apologies for absence.
3. Declaration of interest.
4. Requests for dispensation to vote.
5. Reports:
 - (i) Country Cllr. Dunning's report.
 - (ii) District Cllr. Report.
 - (iii) Clerk report.
6. Items carried forward from previous meeting.
7. Queens Jubilee.
8. Playground repairs requested to meet inspection requirements.
9. Internal Audit. Review of findings and agreement on actions.
10. Annual Governance and Accountability Return. Review, approval and signature of Annual Governance Statement.
11. Annual Governance and Accountability Return. Review, approval and signature of Accounting Statements.
12. Issue and adoption of Councillor Code of Practice.
13. Issue and adoption of Standing Orders.
14. Issue and adoption of Financial Regulations.
15. To appoint representatives to committees,
 - Village Hall committee
 - SALC representative.
 - Member responsible for Internal Control reviews.
16. Appointment of Responsible Financial Officer.
17. Appointment of Internal Auditor.
18. PLANNING:

- (i) DC/22/0718/FUL – Proposed rear extension and infilling of porch – 4 Pine Tree Close, Holton, Halesworth, Suffolk IP19 8QH – TO CONFIRM PC RESPONSE.
- (ii) DC/22/1485/FUL – To reinstate wall at front to the original height; construct single storey side extensions to create entrance hall, dining room, orangery and WC – Stone Cottage, Southwold Road, Holton, Halesworth, Suffolk IP19 8PW
- (iii) Any correspondence received post agenda and pre- meeting.

19. Correspondence:

20. RFO Report, bank reconciliation.

21. Date of next Meeting 06/07/2022.