

Holton Parish Council

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in on Wednesday 13th January 2021 at 7.30pm.

The Parish Council will be holding this as a Zoom meeting due to Coronavirus restrictions on public gatherings. Parishioners should forward to the Clerk via email any request to join the meeting.

Elaine Day Clerk to Parish council
edayhpc@gmail.com

AGENDA

1. **Chair's welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members' declaration of interest.**
4. **Members' requests for dispensation to vote.**
5. **Minutes of previous meetings.**
To approve as a true and accurate record of the minutes of the meeting dated 11/11/20.
6. **Reports:**
 - (i) **Clerk Report.**
 - (ii) **Lorry watch.**
7. **Items carried forward from previous meetings:**
 - (i) **VAS Scheme.** Review of cost, type and possible locations prior to decision. (Cllrs. Knevett and Rolph to provide supporting information)
 - (ii) **War Memorial Cleaning:**
8. **Footpath clearance.**
9. **Planning:**
 - (i) **To record decision re DC/20/4575/FUL & DC/20/4500/FUL.**
 - (ii) **Planning correspondence received post agenda and pre-meeting.**
10. **Playground. Inspection and maintenance.**
11. **Council Governance:**
 - (i) **Review of internal control procedures.**
 - (ii) **Risk assessment.**
12. **Correspondence:**
 - (i) **Celebrations for the Queen's Jubilee Friday 3rd June 2022, email received parishioner.**
 - (ii) **Request for donation from Kinda Forest School.**
13. **Budget and precept setting 2021/2022.**
14. **RFO Report, bank reconciliation.**
List of cheques for approval and signature.
15. **Date of next meeting 10th March 2021, venue or zoom to be advised in line with Government instructions regarding Public Meetings reinstatement.**