

## **Holton Parish Council**

### NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in on Wednesday 28<sup>th</sup> April 2021 at 7.30pm.

The Parish Council will be holding this as a Zoom meeting due to Coronavirus restrictions on public gatherings. Parishioners should forward to the Clerk via email any request to join the meeting.

Elaine Day Clerk to Parish council  
[edayhpc@gmail.com](mailto:edayhpc@gmail.com)

### AGENDA

1. **Chair's welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members' declaration of interest.**
4. **Members' requests for dispensation to vote.**
5. **Minutes of previous meetings.**  
To approve as a true and accurate record of the minutes of the meeting dated 10/03/2021.
6. **Reports:**
  - (i) **Clerk Report.**
7. **Items carried forward from previous meetings: None.**
8. **Annual Governance and Accountability Return. Review, approval and signature of Annual Governance Statement.**
9. **Annual Governance and Accountability Return. Review, approval and signature of Accounting Statement.**
10. **Planning:**
  - (i) **DC/21/1387/LBC - Various works to include: Works to attic flooring; roof space; stairs. Replacement of porch and front door. Render front aspect of existing 1960's extension; on South facing aspect insertion of patio doors; replace door with window; Internal Remove 1980s non-structural brick fascia and blockwork to expose ancient timbers to above countertop height, removing cement from around timbers. Moat Farmhouse Upper Holton Holton Halesworth Suffolk IP19 8QP**
  - (ii) **DC/21/1386/FUL - Various works to include: Works to attic flooring; roof space; stairs. Replacement of porch and front door. Render front aspect of existing 1960's extension; on South facing aspect insertion of patio doors; replace door with window; Internal Remove 1980s non-structural brick fascia and blockwork to expose ancient timbers to above countertop height, removing cement from around timbers. Moat Farmhouse Upper Holton Holton Halesworth Suffolk IP19 8QP**
  - (iii) **DC/21/1086/FUL - Construction of a steel portal frame, composite clad industrial building. Southwold Road Industrial Park Ltd Southwold Road Holton Suffolk IP19 8PW**
  - (iv) **Planning correspondence post agenda and pre-meeting.**

11. **Correspondence:**
  - (i) Request for bench and extra bin installation in playground, funded by HoPE.
  - (ii) Email received from Village Hall Committee, thanking the council for their donation towards cost of refurbishments at the Village Hall.
12. **RFO Report, bank reconciliation.**  
List of cheques for approval and signature.
13. **Date of next meeting to be advised due to changing regulation regarding Covid-19.**