

HOLTON PARISH COUNCIL

NOTICE OF MEETING

The Annual Meeting of the Parish Council
will be held on
Wednesday 26th May 2021 at 7.30pm
Holton and Blyford Village Hall

Elaine Day, Clerk to Parish Council
edayhpc@gmail.com

AGENDA

1. Election of
 - Chair.
 - Vice Chair.
2. Chairman's welcome and apologies for absence.
3. Declaration of interest.
4. Requests for dispensation to vote.
5. Reports.
6. Items carried forward from previous meeting.
7. Issue and adoption of Councillor Code of Practice.
8. Issue and adoption of Standing Orders.
9. Issue and adoption of Financial Regulations.
10. To appoint representatives to committees,
 - Village Hall committee
 - SALC representative.
 - Member responsible for Internal Control reviews.
11. Appointment of Responsible Financial Officer.
12. Appointment of Internal Auditor.
13. PLANNING:
 - (i) DC/21/2116/FUL | South elevation: Demolish existing conservatory and erect a single storey extension. East elevation: Pitched roof replaces flat roof on garage. Garage becomes a utility room plus other internal alterations. Reposition gate on Eastern boundary wall. | 22 Park Walk Holton Halesworth Suffolk IP19 8NA
 - (ii) Any correspondence received post agenda and pre- meeting.
14. Correspondence:
15. RFO Report, bank reconciliation.
16. Date of next Meeting 14/07/21.