

HOLTON PARISH COUNCIL

Clerk Elaine Day

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Minutes of the Meeting of the Parish Council held in Holton Village Hall at 7.30pm on Wednesday 11/01/2023.

Present: Cllr. R Day (Chair), Cllr. E Rolph (Vice Chair), Cllr. B Stephenson, Cllr. G Cackett, Cllr. N Kerridge, Cllr. C Knevett, Cllr. J Mendham and Elaine Day Clerk

1. Chairman welcomed all to meeting. There were no apologies for absence.
2. **Public Forum:** There were no residents in attendance.
3. There were no declarations of interest.
4. There were no requests for dispensation to vote.
5. The minutes to the meeting dated 10/11/2022 were proposed for acceptance and signature by Cllr. Rolph and seconded by Cllr. Knevett. All voted in agreement.
6. **REPORTS:**
 - (i) County Cllr. Dunning – No report
 - (ii) District Cllr. Cackett/Goldson – No report.
 - (iii) Clerk report - Thanks to Cllr. Stephenson for organising the wreath for Remembrance Sunday.
The declaration to the Pensions Regulator has been completed.
Update provided by Village Hall Management Committee regarding their appeal for funds. (Cllr. Mendham summarised for members and total cost of the work is now £36K and there is a shortfall of £3K on current funding)
All other matters covered within the agenda.
 - (iv) Lorry watch – A copy is available on request.
7. **Items carried forward from previous meetings:**
 - (i) Precept determination – Clerk had provided full details of agreed 2023/24 expenditure budget and cash flow forecast for the year. A potential shortfall of £4,070 is anticipated but in connection with information clerk also provided for agenda item 7 (ii) Cllr. Day proposed that shortfall should be met from reserves and an increase in precept should be avoided. Cllr. Rolph seconded and all voted in agreement.
 - (ii) A full review of CIL monies had been provided by clerk and it was agreed that following the recent receipt of further funds the overdue repair to the village clock could be undertaken at a cost of approx. £1200. Cllr. Rolph proposed, Cllr Cackett seconded and all voted in favour. Following Cllr. Mendham's (PC representative on Village Hall Management Committee) earlier summary Cllr. Day then proposed allocation of a further £3K in CIL money to meet the stated shortfall in the cost of new drains – this would take the Parish Council's support to £8K maximum. Cllr. Stephenson seconded – all voted in favour. (Supporting evidence of costs and other funding received)
8. A review of village grit bins provision was undertaken given problems during recent cold snap. In particular roads off Bungay Road have expressed concern. Solution would require more than one bin potentially and a recent request for volunteers to manage their operation under health and safety guidelines imposed met with poor response. It was unanimously

agreed that the PC could not proceed without this support and also the effectiveness of the refilling process was also felt to be inadequate from current experience.

9. Chair summarised briefly the 2023 election process and an entry publicising and encouraging potential councillors will be placed within Community News.

10. PLANNING:

- (i) DC/22/5009/FUL – Rear single storey Orangery with narrow two storey new stair link extension to rear with central link to main dwelling & renovation of dilapidated outbuilding for private residential dwelling – West Lodge, Lodge Road, Holton, Halesworth, Suffolk IP19 8NE – Unanimously supported.
11. (i) Confirmation of the final excess funds and donations collected during the Platinum Jubilee weekend after deduction of bills. The committee confirmed £201 was given to the World Land Trust and Holton Primary School. Committee also once again expressed their appreciation for the support given by Councillors.
- (ii) Request for donation and update on activities provided by Suffolk Accident Rescue Service. Cllr. Rolph proposed a donation of £200, Cllr. Stephenson seconded and all voted in favour.

12. RFO REPORT:

Bank balances are C/A £46,194.63 and S/A £40.78 prior to the issue of cheques totalling £1,877.31 ** as below. Bank accounts have been reconciled and are available for councillor audit.

	Amount	VAT element
Elaine Day (Expenditure reimbursement RBL donation)	£100.00 *	
The Halesworth Airfield Museum	£100.00 *	
Staff costs Salary (November 2022)	£439.23 *	
HMRC Tax and NICs	£161.95 **	
Staff costs Salary (December 2022)	£768.53 **	
Kompan Ltd (Operational Inspection Playground)	£147.60 **	£24.60
Holton & Blyford Village Hall	£160.00 **	
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Total	£1,877.31	£24.60
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Items marked * were signed by members on 21/11/2022.

The report was proposed for acceptance by Cllr Rolph and seconded by Cllr. Stephenson and unanimously approved.

13. Date of next meeting 08/03/2023.

Meeting closed 8.30pm