

HOLTON PARISH COUNCIL

Clerk Elaine Day

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Minutes of the Meeting of the Parish Council held in Holton Village Hall at 7.30pm on Wednesday 30/08/2023.

Present: Cllr. E Rolph (Chair), Cllr. R Day (Vice Chair), Cllr. B Stephenson, Cllr. J Mendham, Cllr. C Knevett, District Cllrs. G Wakeling and B Keys-Holloway, and 2 parishioners.

1. Chairman welcomed all to meeting. Apologies received and accepted from Cllr. Cackett.
2. **Public Forum:** There were no items raised.
3. Cllr. Day had previously declared an interest in item 10 (i) and would take no part in discussion.
4. There were no requests for dispensation to vote.
5. Cllr. Knevett proposed acceptance of the minutes to meeting dated 12/07/2023. Cllr. Stephenson seconded. All voted in agreement.
6. **REPORTS:**
 - (i) County Cllr. Dunning – No report.
 - (ii) District Cllrs. – A copy is available on request from clerk.
 - (iii) Clerk report – Internal Audit circulated, to members, uploaded to website and suggested actions have been implemented.
The wobble bridge on the under 5's play area was repaired again on the 31st July 2023 but unfortunately was yet again reported broken on Saturday 12th August. My suggestion is that this piece of equipment is removed permanently. The log change was also meant to take place on the 31st July 2023, however it was discovered that the bearing itself has cracked. As it was not safe to fit new/refit the old log, both have been removed from site. Awaiting claims department assessment to see if can be replaced under warranty and what can be done to permanently resolve the problem with the wobble bridge.
 - (iv) Lorry Watch – No report.
7. **Items carried forward from previous meetings:** None.
8. **Holton Pits** – Representatives from Holton Pits provided an update on the current position regarding purchase of the facility. A question and answer session then followed providing further insight to the plans for acquisition.
9. **Councillors meeting with Highways** – Cllrs. Day and Knevett provided feedback following recent meeting with SCC Highways where concerns were expressed regarding overgrown pavements and obstructed road signs. OUTCOME (1) Parishioners are encouraged to use online tool at every opportunity to report issues. (2) Action unlikely to be taken in the short term by SCC despite serious concerns being expressed regarding the condition of the pavement and overgrown vegetation on Southwold Road towards Blyford. (3) A longer term solution for consideration at next meeting is a possible volunteer self help group to work with SCC or alternatively working with Halesworth Town Council on possible shared resource/shared funding basis. Clerk to investigate short term solution which could be funded this year, allowing for a longer term solution to be found. (Agenda item next meeting)
10. **Planning**

- (i) **DC/23/2362/FUL** - Cllrs. unanimously ratified the decision not to support the application re 2 Bungay Road, Holton – To divide the plot to build new two bedroom bungalow. Cllr. Day took no part in discussion.
- (ii) Post agenda correspondence ref DC/23/3249/FUL – Construction of a single storey rear extension to provide ground floor shower room and rear entrance porch at St Julians House, The Street, Holton, Halesworth, Suffolk IP19 8PN – No objections.

11. Correspondence:

- (i) A request from Halesworth Dementia Carers’ fund for a donation was unanimously supported. Cllr. Day proposed £100.00, Cllr. Rolph seconded all voted in agreement.
- (ii) A copy letter addressed to County Cllr. Dunning from a parishioner complaining about being splashed by an inconsiderate motorist in the village had been circulated to Cllrs. A meeting had subsequently taken place at which suggestions were made regarding appropriate course of action, including reporting to relevant authorities.

12. RFO Report:

Bank balances are C/A £41,077.03 and S/A £40.92 prior to the issue of cheques totalling £736.52 as below. Bank accounts have been reconciled and are available for councillor audit.

	Amount	VAT element
East Suffolk Council (Uncontested Election)	£78.54	
Kompan Ltd (Operational Inspection)	£156.45	£26.07
Staff costs August 2023	£476.53	
Elaine day (August Costs)	£25.00	
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Total	£736.52	£26.07
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Direct debit to ICO (Information Commissioner’s Office) for £35.00 debited on 19.07.2023 and is included in above balance.

QTR 1 Expenditure v Budget review completed and circulated to members.

13. Date of next meeting 08/11/2023

Meeting closed 8.40pm