Holton Parish Council

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 30th September at 7.30pm.

Elaine Day Clerk to Parish council
clerk@holtonparishcouncil.gov.uk

AGENDA

1. **Chair's welcome and note of any apologies submitted.**
2. **Public Forum – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.**
3. **To receive members' declaration of interest.**
4. **Members' requests for dispensation to vote.**
5. **Minutes of previous meetings.**
   To approve as a true and accurate record of the minutes of the meeting dated 08/07/2026.
6. **(i) County Cllr. A Dunning's report.**
   (ii) District Cllrs. Report.
   (iii) Clerk Report.
   (iv) Lorry watch.
7. **Items carried forward from previous meetings: (i) Nesting boxes for swifts at the village hall, funding. (ii) Suffolk highways self help Scheme – alternatives.**
   (iii) Litter within the village.
8. **Publication scheme for approval and adoption.**
9. **Annual review of the IT policy and GDPR policy.**
10. **Internal Audit. Review of suggested development points following internal audit.**
11. **Emergency Plan and Fire Prevention.**
12. **Remembrance Day.**
13. **Adoption of updated NALC pay scale. Clerk/RFO performance and role review.**
14. **Planning: (i) DC/26/2634/TCA – 1no Row of Leyland Cypress (marked on submitted plan) – Fell 6 Church View, Holton, Halesworth, Suffolk IP19 8PB. – To ratify decision. (ii) Planning correspondence post agenda and pre-meeting.**
15. **Correspondence: (i) Letter from Halesworth & District Museum requesting grant of £100 to help with the running costs of the museum. (ii) Request from Halesworth Airfield Museum for a donation to help with the cost of a replacement security door. (iii) Request from Holton & Blyford village hall for help with cost of drive way and notice board. (iv) Request for donation and newsletter from SARS.**
16. **RFO Report, bank reconciliation. List of cheques for approval and signature.**
17. **Date of next meeting 11/11/2026.**